

RESIDENTIAL QUARTER

SN	Particulars	Remarks
1	Brief of scheme / provision	Residential quarter facility is provided by the company at some locations for stay of the employees
2	What are conditions	a) Employee has to submit application for allotment of quarter and as per seniority allotment is done b) Employee staying in quarter is not entitle for HRA
3	Who is CA	Concerned civil office in charge
4	Remark	a) Employee staying in quarter has to pay for water charges and quarter rent b) Energy bill for his/her stay period to be paid at actual c) Quarter should not be used for commercial purpose d) After transfer /retirement quarter can be retained for stipulated period and after that commercial rate applicable e) For family member of deceased employee normal quarter rent till end of academic year
5	Circular for reference	BEB GSO 28,31,60,61,146,180,541,553,557,564 MSEB GSO 52,57,72 MSEB ADM CIR 188 MSEDCL 502